



The National Society



St. George's School

A Church of England Business & Enterprise College

To fill in this form on screen:

- place the cursor at the beginning of the first line and type in your response;
- using the tab key on your keyboard, move to the next item;
- for the grid in Section 3 use the tab key to move from column to column;
- you can also move the cursor down the page to the start of any section.

APPLICATION FORM

For appointment as a Teacher

Please read the notes on page 6 before completing this form.

Part A: PERSONAL INFORMATION

1 APPLICATION

For the post of _____

at _____

Voluntary Aided or Foundation school at which the Governing Body is the employer .

2 PERSONAL DETAILS

Family name _____ Title _____

Other names in full _____

Preferred name _____

Teacher reference number _____ NI number _____

Have you obtained Qualified Teacher Status (QTS)?

Are you registered with a General Teaching Council?

Permanent address: _____

Temporary address: _____

From & To: _____

Telephone numbers:

Work _____ Home _____ Mobile _____

May we telephone you at work?

Email address _____

Are there any restrictions on your residence or employment in the UK?

If Yes, please give details _____

Are there any adjustments that may be required should you be invited for interview?

If so, please state here _____

PART B: EDUCATION & TRAINING

3 TRAINING AND QUALIFICATIONS

Course title and main subject	Certificate/Qualification (if any)	Where obtained
At School		
In Higher Education		
Professional development and other courses		

(Please continue on a separate sheet if necessary.)

PART C: CURRENT EMPLOYMENT

4 TEACHING INTEREST AND EXPERIENCE

a) ~~What subject(s) have you taught?~~ _____

b) ~~What subject(s) are you currently teaching?~~ _____

c) present post _____

Name of current employer _____

Address _____

Date appointed _____ Grade (if appropriate): _____

Annual Salary (inclusive) _____ Notice required _____

Other remuneration or benefits ~~What?~~ _____

PREVIOUS EXPERIENCE OF TEACHING (List in chronological order)

Include part time and voluntary work

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

Name of employer		Post	
From	To	Grade/salary	Reason for leaving

(Please continue on a separate sheet if necessary.)

PREVIOUS EMPLOYMENT (List in chronological order)

Include part time and voluntary work as well as any time spent out of employment e.g. travelling, caring for family etc. with reasons for leaving employment.

(Please continue on a separate sheet if necessary.)

REASONS FOR APPLYING FOR THE POST/INFORMATION IN SUPPORT OF YOUR APPLICATION: PERSONAL STATEMENT

Please include **any** information you wish to be taken into consideration, your personal qualities that are relevant to the post and how you meet the job person specification.

(Please continue on a separate sheet if necessary.)

DECLARATION

I understand that under the terms of the Asylum and Immigration Act 1996 should I be short-listed for the post for which I am applying, I am required to provide for the governing body, as employer, an original document¹ showing my entitlement to work in this country.

I understand that appointment to this post is subject to a satisfactory Enhanced Criminal Records Bureau disclosure. I also understand that, under the terms of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, and subsequent amendments, I am required to disclose any record I may have of criminal convictions, and to attach details of such convictions.

I declare that I am not on List 99, or disqualified from working with children, or subject to any sanctions imposed by a regulatory body (such as a General Teaching Council).

I certify that all information given by me on this form and in supporting documents is correct to the best of my knowledge, that all questions have been fully and accurately answered, and that I possess all qualifications which I claim to hold.

I understand that my name will be withdrawn from the list of candidates if, prior to appointment, I am found knowingly to have omitted or concealed any relevant fact about my eligibility for the post, and I acknowledge that such discovery subsequent to appointment is likely to lead to my dismissal without notice.

To the best of my knowledge and belief the information supplied by me on each section of this form is correct.

I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application.

I

I
Signed _____
Date _____

¹ Acceptable documents include: National Insurance card, a birth certificate issued in the UK or Eire, a P45 from your previous employer, a valid passport, or any relevant authorisation allowing you to work in this country .

² Please note that information about criminal convictions will remain confidential and will not be used to determine your general suitability for employment. However, it will be made available to the panel should you be selected by them for appointment.

ST GEORGE'S SCHOOL
A CHURCH OF ENGLAND BUSINESS & ENTERPRISE COLLEGE
EQUALITIES/DIVERSITY SURVEY QUESTIONNAIRE

NAME _____

POST TITLE _____

a) **ETHNIC ORIGIN**

Please tick the box that you believe best describes your ethnic origin. Your ethnic origin is not related to your nationality, place of birth, or citizenship. It describes your colour and broad ethnic group. UK citizens can belong to any of the groups indicated below.

WHITE

- * British
- * Irish
- * Any other White Background

MIXED WHITE AND BLACK

- * White & Black Caribbean
- * White & Black African
- * White & Asian
- * Any other Mixed background

ASIAN OR ASIAN BRITISH

- * Indian
- * Pakistani
- * Bangladeshi
- * Any other Asian Background

CHINESE OR OTHER ETHNIC GROUP

- * Chinese
- * Any other ethnic group

BLACK OR BLACK BRITISH

- * Caribbean
- * African
- * Any other Black Background

Other please specify

The above groups are in accordance with those recommended by the Commission for Racial Equality

2. **DISABILITY**

a) Do you consider yourself to have a disability/impairment as defined in the Disability Discrimination Act 1995? This includes Deaf People

Yes

No

The Disability Discrimination Act 1995 defines a disabled person as someone with a physical or mental impairment which has a substantial and long term adverse effect on his/her ability to carry out normal day to day activities.

CONFIDENTIALITY – This form should be returned to St George's School with the completed Application Form and all other relevant information. All information will be treated in the strictest confidence and the form will be destroyed after computer input. Thank you for your co-operation