



St. George's School

A Church of England Business & Enterprise College

"A good school with outstanding features" Ofsted 2011

Headteacher: Mr D H Berry

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Dear Parent/Carer,

RE: WORK EXPERIENCE 26th -30th June 2017

Pupils in Year 10 will have the opportunity take part in a one-week Work Experience Placement from the 26 to the 30th of June 2017. I realise that this seems a long way ahead but due to the scale of the task in organising placements for a year group, it is essential that we start early. Work experience is an important educational experience aimed at giving your child a first-hand insight of working life and conditions. It also helps develop many key skills and personal attributes which are needed in working life.

As we are trying to teach students independence and the skills needed for working life. Pupils will need to earn the right to go on work experience, by taking an active role in the organising of their work placement. It is not a given that all pupils will take part in work experience; pupils will need to demonstrate their commitment in helping to find a placement and prepare appropriately for it. This will include completing paperwork within pre-set timescales and ensuring all GCSE coursework is up to date. We will have a limited database of opportunities for pupils to choose from but it is essential that the majority of pupils secure self-placements; this allows them to take ownership of the process and take on a greater level of responsibility. We would hope that all pupils take full advantage of this opportunity.

Attached to this letter is a self-placement form to complete. Self-placements are vetted for health and safety by EBP NW, an independent company, and it is essential that a copy of the **Employers Liability Insurance** is attached to the self-placement form or they will not process the placement for us. If you know of any possible self-placements that could be used by other pupils, the form can be completed leaving the pupil details blank and the opportunity will be added to our database. Further copies of the self-placement forms and medical forms can be downloaded from the school website.

Pupils will receive placement paperwork once any health and safety visit has been made. If you have any questions or concerns about work experience I can be contacted by phone or emailed at t.milner@stgeorgesblackpool.co.uk Thank you in advance for your support with this.

Yours faithfully,

T. Milner (Mrs)
Director School Community & Careers



Business &
Enterprise

Diocese of Blackburn

